

HIPPA PRIVACY PRACTICE NOTICE

Please review this notice carefully as it describes how your medical information may be used and disclosed. Dr. Hulse and his staff are committed to maintaining the privacy of your protected health information "PHI", which includes information about health condition, care and treatment you receive from us. This Privacy Notice details how your "PHI" may be used and disclosed to third parties and details of your rights.

CONSENT: Dr. Hulse's office may use and/or disclose your PHI provided with a valid consent signed by you. The consent will allow the practice to use and/or disclose your PHI for the purposes of:

- *Health Care Operations/Treatment/Payment-In order to allow the practice to continue operating with quality and efficient care; however, to be in accordance with proper billing procedures in order to receive payment for services provided, insurance requirements, applicable state and federal laws, it may be necessary for Hulse Family Chiropractic to compile, use, and/or disclose your PHI.

NO CONSENT REQUIRED: The Hulse Family Chiropractic may use and/or disclose your PHI without a written consent from you in the following instances:

- *Personal Representative-To a person, under applicable law, who has authority to represent you in making decisions related to your health care.
- *Business Associate-To any business associate, who works directly or indirectly with Hulse Family Chiropractic which obtains satisfactory written assurance, in accordance with the applicable law, the business associate will appropriately safeguard your PHI.
- *Emergency Situations-For the purpose of obtaining or rendering emergency treatment to you provided that we attempt to obtain your consent as soon as possible, or if we have been unable to obtain your consent because of circumstances.
- *Public Health Activities-Such activities includes, information collected by a public health authority, as authorized by law, to prevent or control disease.
- *Abuse, Neglect or Domestic Violence- Hulse Family Chiropractic is required by law to make such disclosure to a government agency, and such disclosure is necessary for prevention of a threat to your safety.
- *Judicial and/or Administrative Proceeding- Hulse Family Chiropractic may be required to disclose your PHI in response to a court order, or a lawfully issued subpoena, or by a military command authorities and or by worker's compensation proceedings.

AUTHORIZATION: Uses and/or disclosures, other than those described above will be only with written authorization.

YOUR RIGHTS: You have the right to:

- *Revoke any Authorization and/or consent, in writing at any time, but when authorizing revoking your PHI you will be no longer able to be treated by this facility.
- *Request restrictions on certain use and/or disclosure of you PHI provided by law. However, Hulse Family Chiropractic is not obligated to agree to any requested restrictions. If Hulse Family Chiropractic agrees to your request, we will comply with your request, unless the information is needed in order to provide you with emergency treatment.
- * Inspect and copy your PHI as provided by law.
- * Receive a copy of this Privacy Notice from the Hulse Family Chiropractic upon request to Dr. Hulse or a staff member.
- *If you believe your privacy rights have been violated. You must submit a written request to Dr. Hulse in order to have any of your rights considered.

REQUIREMENTS: Hulse Family Chiropractic is required by federal law to maintain the privacy of your PHI and to provide you with this Privacy Notice detailing our legal duties and privacy practices with respect to your PHI, and is required to abide by the terms of this privacy notice. Also, The Hulse Family Chiropractic reserves the right to change the terms of the Privacy Notice and to make the new Privacy Notice provisions effective for PHI that is maintains. This will be amended according to changes in the laws or as to needs for better protection.

EFFECTIVE DATE:

Notice is in effect as of April, 2003

Hulse Family Chiropractic-Hartselle, Alabama